



WPCS Phased School Reopening Health and Safety Plan

Each school entity must create a Health and Safety Plan that will serve as the local guidelines for all instructional and non-instructional school reopening activities. Widener Partnership Charter School (WPCS) has created a Health and Safety Plan to serve as our guideline for all programs and services to reopen safely. Our guidelines are tailored to the unique needs of the WPCS and provides for flexibility if the Governor moves our county from green to yellow during the 2020–2021 school year. WPCS recognizes if the Governor declares our county in the red phase, WPCS must implement a remote learning plan.

The development of the Health and Safety plan was created through the establishment of a Pandemic School Reopening Task Force (PSRT). The task force is comprised of WPCS administrators, teachers, and mental health professionals. The PSRT guided the development of the global strategies that are applicable to all programs and services within the organization. These team members will be key stakeholders to implement the plan. The PSRT seeks to minimize risk to public health, addresses impact on student learning and well-being, recognizes the importance of the local public school to the community, and seeks to optimize operational readiness. The task force will work to ensure that the issues of health, safety, and educational equity always come first while guiding schools and provides role-aligned insight and expertise to inform reopening priorities and next steps.

In addition, WPCS has started and will continue to conduct surveys of our parents/guardians and faculty/staff. The strategies in this plan were derived from the work outlined above and will be continually informed by input from stakeholders. The PSRT will provide for the oversight and implementation of the finalized Health and Safety Plan. The PSRT goals are to:

- 1) Review the final Health and Safety Plan;
- 2) Troubleshoot issues as they arise during implementation;
- 3) 3) Revise the Health and Safety Plan as needed; and
- 4) 4) Monitor the implementation of the plan.

At the time of the development of this plan, the PSRT reviewed guidelines from the Delaware County Intermediate Unit (DCIU), Chester County Health Department, Bucks County Department of Health, SickKids Recommendations for School Reopening, Pennsylvania Department of Education (PDE) Guidance, the World Health Organization (WHO), and the Centers for Disease Control and Prevention (CDC) to address requirement areas as per the direction of the PDE. The PSRT will also consult with the Widener University Crisis Management Team and the Widener University Director of Student Health Services.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Widener Partnership Charter School

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?

For the beginning of the school year WPCS will utilize remote learning. When it is determined to be safe to do so, WPCS will may move to a blended reopening (combination of in-person and remote instruction) to bring students and staff back to the physical school building. At such a time when students would be able to return to the building and in order to comply with social distancing requirements, students would attend some school days learning in a virtual environment and some school days in the physical building. All CDC guidelines will be followed to the maximum extent possible.

- How did you engage stakeholders in the type of re-opening your school entity selected?

As the plan for reopening evolves, WPCS is committed to informing and engaging students, staff, families, and community members on the various options and considerations for reopening. Based on Delaware County's current designation and local community needs, the WPCS Pandemic School Reopening Task Force will utilize the available guidance, stakeholder input, and consultation with Widener University's Crisis Management Team to determine what type of reopening plan will be implemented. A parent survey about reopening concerns and considerations has been sent to families. A Town Hall has been planned for parents and caregivers. Results from the survey and Town Hall will be used to inform the plan as it is implemented.

- How will you communicate your plan to your local community?

The Health and Safety Plan Draft will be posted on the school's website. Robocalls and email communications will be used to communicate the school's reopening plan. As part of any updated plan for a blended re-opening, the school will finalize safety guidelines for practices such as temperature checks, social distancing, mask wearing, regular disinfecting, and limiting group gatherings. As these plans are finalized, we will create ways for students, staff, and families to share feedback and report issues that may be unsafe. Any concerns will be responded to within 24 hours by the appropriate WPCS Pandemic School Reopening Task Force member, and a weekly status report of issues will be provided to the Principal for review. Follow-up on these identified issues will be addressed by the PSRT.

- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Given the dynamic nature of the COVID-19 pandemic, the WPCS Health and Safety Plan incorporates sufficient flexibility to adapt to changing conditions. Public health experts and elected officials have all warned about the possibility of a second wave of COVID-19 even after cases see a significant and sustained decline. WPCS is actively preparing for all scenarios and at such a time if the school were to reopen for blended learning, we will be prepared to shift to more (or entirely) remote operations should a spike in COVID-19 cases force temporary or prolonged closures.

Decisions about reopening and school closures are all guided by the latest recommendations provided by the Centers for Disease Control (CDC), guidance from the Pennsylvania Department of Education (PDE), orders from state and local governments, as well as consultation with healthcare professionals. The day-to-day status of COVID-19 cases will likely fluctuate in the coming months and continue to vary from region to region. All school activities must align with Pennsylvania Governor Tom Wolf's Process to Reopen Pennsylvania. Governor Wolf's administration has categorized reopening into three phases: red, yellow, or green. These designations signal how restrictions on schools will ease in each county. In the red phase, schools remain closed for in-person instruction, and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs would be implemented.

Opening in September with a remote learning plan ensures that we already have a robust plan available to return to should blending learning need to cease and a remote learning plan be re-implemented. Once the school is able to safely reopen we hope additional closures are not a reality; however, data from other countries and the uncertainty of an available vaccine inform us that we must be prepared for the possibility of such an increase in cases in the Fall. In a full remote learning structure (at the time of opening or at a later date), the WPCS will provide all students and families with a Chromebook and will work to assist families with obtaining reliable internet access. Work packets will also be available depending on need. During times when WPCS is closed due to COVID- 19, meal distribution will continue to held at the school as long as we can obtain these meals from our vendor. Families will be informed of procedures for meal distribution available at WPCS and throughout the Chester Upland School District.

Furthermore, WPCS will follow CDC guidance on what to do when students and staff exhibit symptoms and when a case is suspected/confirmed. Students or staff who exhibit symptoms will be directed home to self-isolate and seek medical attention, as necessary. Positive or suspected cases will be confirmed with the local Department of Public Health who will assist with developing a recommended next step based on the level of potential exposure. In addition, WPCS will consult with the

Widener University Crisis Response Team and the Director of Student Health Services on Widener's campus. Staff and families will be notified if they or a student has been in "close contact" with a confirmed case and will be directed to self-isolate and monitor themselves for potential symptoms. This may result in the temporary closure of the school building. At a minimum, in the event of a confirmed case, the WPCS may close off portions of/or the entire school building for a period of 24 hours and allow for additional cleaning/disinfecting before reopening. Before returning to work in person, anyone who has tested positive for COVID-19 must wait at least 72 hours since symptoms ceased (resolution of fever and improvement in respiratory symptoms) and 10 days since symptoms first appear. They must also be re-tested and indicate a negative result before returning. Should a school need to close temporarily, all coursework will be completed remotely, and teachers will be expected to continue instruction with students using digital or non-digital platforms.

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (NOTE: this plan reflects future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).**

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): *January 2021 if determined safe to reopen with blended learning based on this Health and Safety Plan. Remote Learning will commence on September 8, 2020.*

The health and safety of all the students and staff at WPCS, as well as the community, will remain our top priority. WPCS is thoroughly examining our facilities, staffing, and financial outlook in order to assess our reopening options. Therefore, our Health and Safety Plan is a working document and flexible in nature.

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Kareem Goodwin	School Administration (Principal)	Both
Brendan Sheehan	School Administration (Vice Principal)	Both
Kelly D’Eletto	School Administration (Director of Special Education)	Both
Anitra Green	Mental Health Professional (School Social Worker)	Both
Ann Hobbs	Mental Health Professional (School Social Worker)	Both

Jessica McIlhenney	Teacher	Both
Melinda Fuller	Teacher	Both
Elyse Mignone	Teacher	Both
Bonnie Caton	School Administration (Instructional Coach)	Both
Zora Wolfe	School Board Member	Plan Development
Chavon Hodges	Parent and Parent/Caregiver Council Member	Team (Implementation)

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.

- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?

WPCS will be deep cleaned and disinfected prior to any staff member or students returning to the building. At the start of the year, students will be in remote learning and staff may enter the building for essential teaching activities. All references to students or families in the building in this plan refers to such a time when students are safe to return for a blending reopening or during times when students or families may come to the building for material pick ups or meal distributions during the time of remote learning. All cleaning, sanitizing, and disinfecting materials to be used are effective against COVID-19. Custodial staff will wipe down common areas, classrooms, offices and bathrooms. Windows are open during cleaning along with the air conditioning system running. Hard surfaces frequently used by students and staff will be cleaned utilizing an increased cleaning rotation.

- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?

WPCS will purchase supplies to maintain inventory levels needed for facility cleanliness. Kareem Goodwin, Principal/CEO and/or a Custodial Supervisor will monitor the inventory of PPE and cleaning supplies and purchase supplies as needed.

- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?

Cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety will be implemented after the dismissal of every class when possible, and at the end of each day. A deep cleaning of the building will occur weekly.

- What protocols will you put in place to clean and disinfect throughout an individual school day?

All maintenance and custodial staff will have a cleaning cart, which will be restocked at the beginning of the school day with supplies including cleaning supplies, disinfectant spray and hand sanitizer. Custodial staff will wipe down common areas, classrooms, offices and bathrooms. Windows will be open during cleaning, and the air conditioning system will be running. Hard surfaces frequently used by students and staff will be cleaned utilizing an increased cleaning rotation. Custodial staff will clean and disinfect frequently touched surfaces and objects within the school at least daily, including door handles, handrails, sink handles, elevator buttons and drinking fountains. More frequent cleaning and disinfecting is required on greater use areas. Checklists will be created for custodial staff to ensure all classrooms, offices, and restrooms are routinely cleaned and disinfected.

- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

All maintenance and custodial staff, as well as teachers, staff, and administrators will be trained on these protocols.

- When and how will the training be provided?

Training will be provided to all maintenance and custodial staff, as well as teachers, staff, and administrators prior to the start of the 2020-2021 school year. Training for all maintenance and custodial staff will occur in person. Training for teachers, staff, and administrators will be conducted online.

- How will preparedness to implement as a result of the training be measured?

Brendan Sheehan, Pandemic Coordinator, and/or the Custodial Supervisor will measure preparedness to implement as a result of the training by rechecking areas and utilizing a checklist for custodial staff to ensure all classrooms, offices, and restrooms are routinely cleaned and disinfected.

Summary of Responses to Key Questions:

The Principal/CEO, Pandemic Coordinator, and the Custodial Staff conducted a walk-through to determine what was needed at WPCS and what type of protective barriers might be required. WPCS will be deep cleaned and disinfected prior to any staff member or students returning to the building. All cleaning, sanitizing, and disinfecting materials are effective against COVID-19. Procuring

supplies is ongoing to maintain inventory levels needed for facility cleanliness. The Pandemic Coordinator and/or a Custodial Supervisor will monitor the inventory of PPE and cleaning supplies and purchase supplies as needed. Organizational procedures and processes for increasing the cleaning and sanitizing of facilities have been considered with the various programs operating in facilities in mind, for the purpose of following CDC guidelines. Training will be ongoing for WPCS staff for cleaning protocols and various outside contractors will support the facility operations and regular maintenance of HVAC and ventilation systems. Additionally, WPCS purchased electrostatic sprayers approved by the EPA to use against COVID-19. We will ensure that comprehensive training is provided to all custodians. We will ensure that the existing ventilation systems are operating properly, and we will increase the circulation of outdoor air. We will take steps to prohibit the use of communal drinking fountains and provide safe alternatives for providing water when possible. WPCS will purchase bottled water for staff and students. We will also encourage staff to bring their own water bottles/containers or bottled water to minimize the use/touching of our water fountains. Additionally, we will clean our health suite surfaces after treating sick students and as needed.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Custodial staff will wipe down common areas, classrooms, offices and bathrooms. Windows will be open during cleaning, and the air conditioning system will be running in schools that have an air conditioning system.</p> <p>Hard surfaces frequently used by students and staff will be cleaned utilizing an increased cleaning rotation.</p> <p>Normal routine cleaning with soap and water will decrease how much of the virus is on surfaces and objects, which reduces the risk of exposure. Most surfaces and objects will just need normal routine cleaning.</p> <p>Clean visibly dirty surfaces with soap and water prior to disinfecting. Clean and disinfect frequently touched surfaces and objects within the school at least daily, including door handles, handrails, sink handles, elevator buttons and drinking fountains.</p> <p>More frequent cleaning and disinfecting is required on</p> <p>Disinfection will be done using EPA approved disinfectants against COVID-19. More frequent disinfection of surfaces and objects touched by multiple people is important. Targeting indoor frequently touch services include tables, doorknobs, light switches, countertops, handles, desk, phones, keyboards, toilets, faucets and sinks, touchscreens, and water fountains.</p> <p>WPCS purchased electrostatic sprayers (approved by the EPA to use against COVID-19).</p> <p>Ensure ventilation systems operate properly and increase circulation of outdoor air by opening windows and doors when possible. Change filters regularly.</p> <p>Disinfect high touch areas of HVAC and other building service systems (on off switches, thermostats) Disinfect the interior of refrigerated devices.</p>	<p>Same as Yellow</p>	<p>Brendan Sheehan, Pandemic Coordinator: will Overall organize procedures and protocols and maintaining inventory supplies for addressing the pandemic.</p> <p>Head Custodians or lead custodian to assure daily cleaning procedures are met.</p> <p>Staff will clean and disinfect personal workspace including, tables, desks, phones, keyboard, touchscreens and light switches in offices.</p>	<p>WPCS will utilize EPA Approved Disinfectants for use against COVID19. PPE are required for all staff. Electrostatic sprayers</p> <p>Electrostatic sprayers</p> <p>Custodian staff must have proper PPE including mask, glove and gown (when appropriate for deep cleaning). Brendan Sheehan, Pandemic Coordinator, and/or a Custodial Supervisor will monitor the inventory of PPE and cleaning supplies and purchase supplies as needed.</p> <p>Increase vendor list supplying PPE and cleaning and disinfecting supplies.</p>	<p>Yes. Brendan Sheehan, Pandemic Coordinator, will be responsible for these action steps and trainings.</p> <p>PD will be required for proper cleaning of facilities for custodial staff.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other cleaning, sanitizing, disinfecting, and ventilation practices	<p>Products may include Lysol Spray, Bio Protect spray, Ecolution Pro all-purpose cleaner, Ecolution neutral floor cleaner, D-Stroy morning fresh, and Lysol wipes.</p> <p>Increase pest control services as students will be eating in classrooms to support social distancing efforts.</p> <p>Add barriers strategically in areas to maintain appropriate separation of space. Clean and disinfect barriers regularly.</p> <p>Increase ventilation, if feasible, by opening windows and doors.</p>	Same as Yellow	Staff disinfect and clean barriers in local area.	Continued purchasing of cleaning materials.	Yes

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?

In accordance with CDC guidance, desks will be set a minimum of 6 feet apart will be arranged in a way that minimizes face-to-face contact. WPCS will determine the maximum capacity for students of each classroom while meeting 6-foot social distancing guidelines. At WPCS, 8 student desks can fit in a classroom while meeting the 6-foot social distancing guidelines.

- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?

To the extent possible, and as recommended by the CDC, smaller student/educator cohorts will be created to minimize the mixing of student groups throughout the day and to minimize movement of students, educators, and staff as much as possible. WPCS will develop a schedule so that student and staff groupings are as static as possible by having the same group of students stay with the same staff based on age and developmental level of students. Since social distancing must be maintained, the WPCS will create staggered schedules to limit the number of individuals in classrooms and other spaces. (CDC recommends no more than 25 individuals including staff)

- What policies and procedures will govern use of other communal spaces within the school building?

WPCS has procedures in place that will govern the use of other communal spaces within the school building. Procedures are in place for entering and exiting the school building, cafeteria, and gymnasium, as well as for transitions. Students within common areas will be separated to maintain social distancing guidelines. WPCS has procedures in place for the implementation of Grab and Go Breakfast and Lunch in which students will eat breakfast and lunch in the classroom. For example, if implementing a staggered schedule (AM/PM), the AM students will get a Grab and Go breakfast when they enter the school after they go through intake procedures. They will eat their breakfast in the classroom. The AM students will then get a Grab and Go lunch when they leave. The PM students will get a Grab and Go lunch when they enter the school after they go through intake procedures. They will eat lunch in the classroom. The teachers will have a lunch break during the transition between when the AM students leave and the PM students arrive because this process will take more than 30 minutes. No-touch trash cans will need to be placed in each classroom, and trash will need to be emptied after each meal in the classroom. We will need increased maintenance personnel in order to implement this plan. All classrooms will need to be thoroughly disinfected after each transition when possible. We will need to increase maintenance personnel to implement effective cleaning and disinfecting. Staggered release times from classrooms will need to be implemented, and teachers must provide support during transitions in order to safely maintain order in the hallways. Hallways will be one-way/one directional foot traffic. Directional signs will be placed for movement up/down and left/right to reduce gatherings and interactions during transitions. Signs will need to be created. For example, we will need signs with arrows that say "One-way."

- How will you utilize outdoor space to help meet social distancing needs?

WPCS has procedures in place on how we will utilize outdoor space to help meet social distancing requirements. WPCS will refrain from scheduling large group activities such as field trips, inter-group events, and extracurricular activities. WPCS will encourage virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held. Group sizes will be limited to the extent possible.

- What hygiene routines will be implemented throughout the school day?

WPCS has procedures in place for hygiene routines that will be implemented throughout the school day. Procedures are in place for students using hand sanitizer as they enter the school building, before using classroom materials, and before all transitions. WPCS will provide each instructional staff member with a supply of disinfectant wipes and make portable hand sanitizer dispensers available directly inside each classroom and throughout each school building. Students and staff will be

required to use hand sanitizer or wash their hands when they enter the school building. Students and staff will also use hand sanitizer as soon as they enter a classroom, after they touch supplies, and prior to transitioning in the hallways. Water and hygiene facilities will be a crucial part of schools reopening safely. Administrators will look at opportunities to improve hygiene measures, including handwashing, respiratory etiquette (i.e. coughing and sneezing into the elbow), physical distancing measures, cleaning procedures for facilities, and safe food preparation practices. Administrative staff and teachers will also be trained on physical distancing and school hygiene practices. To limit the sharing of materials among students, students will be limited to only using materials they are assigned. They cannot share materials.

- How will you adjust student transportation to meet social distancing requirements?

Since we do not plan to implement a blended learning prior to January 2021, this component of the plan will remain under development as we work with our transportation provider. Components of the plan will state that face coverings will be required for all students entering buses (basic masks will be provided for those who do not have them). All students must sanitize hands as they enter buses. The number of students on one bus at a time will be limited to allow for as much social distancing as possible. Therefore, additional buses will be needed to accommodate social distancing guidelines. Additionally, there will need to be an increase in time built in between bus runs, so buses can be disinfected. A list of the number of students who ride buses will need to be obtained. WPCS will also consider the number of special education students who receive door-to-door transportation service.

- What visitor and volunteer policies will you implement to mitigate spread?

WPCS will not permit nonessential visitors, volunteers, and activities that involve other groups. WPCS has policies and procedures in place for restricting non-essential visitors and volunteers to mitigate the spread of COVID-19.

- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?

No.

- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

All staff, students, and families will be trained on social distancing and other safety protocols prior to the start of the school year via an online format. WPCS will have all staff, students, and families complete a preparedness survey to determine to what extent everyone is prepared, as well as their comfort level to implement social distancing and other safety protocols as a result of the training.

Summary of Responses to Key Questions:

WPCS will make a good faith effort to follow the CDC [<https://www.cdc.gov/coronavirus/2019ncov/community/schoolschildcare/schools.html>] and/or the World Health Organization (WHO) [<https://www.who.int/emergencies/diseases/novel-coronavirus-2019>] guidelines to the best of our ability, but recognize this may not be possible in all programs due to the nature of the populations served and the types of programs offered. Parents/Guardians and staff are strongly encouraged to familiarize themselves with the guidelines and to take preventive measures to safeguard their students and themselves, respectively. WPCS will work closely with the Chester County Health Department when cases of COVID-19 are identified. The Department will guide any notifications and other mitigation issues. Our flexible scheduling plan for our school calls for fewer students in our building each day, thus allowing us to create 6 feet of separation in all learning spaces throughout the day, to the maximum extent possible. We will implement a “Grab and Go” breakfast and lunch program. Students will eat in classrooms, not in the cafeteria.

WPCS Administrators will communicate daily reminders via the morning announcements to staff and students. These daily reminders will be focused on washing hands frequently, keeping hands away from one’s face, using sanitizer to wash hands if soap and water are not available, social distancing, and other safety practices. We will ensure that hand sanitizer is available in every classroom. We will post CDC-suggested signs on how to stop the spread of germs at the entrances of our school building and at the entrance of each classroom. Only students and staff will be permitted in the building. If students are sick and our Nurse is recommending that they go home, parents/guardians will enter the lobby/main office area of the building and the student will be brought to them to sign out and take home. Parents/guardians/visitors will not be permitted to enter the Health Suite. Our daily school schedule will reflect the consideration of staggering groups of students who will be using communal spaces and hallways. We will mark the hallways in our building with arrows spaced 6 feet apart to remind staff and students where to walk, which direction to walk, and how far apart from others to remain. The WPCS also has procedures in place on how to utilize outdoor space to help meet social distancing requirements. Furthermore, WPCS has procedures in place for hygiene routines that will be implemented throughout the school day, including all students will use hand sanitizer as they enter the school building, before using classroom materials, and before all transitions. Signs will be placed at entryways to the school building, restrooms, and hallways. WPCS has policies and procedures in place for restricting non-essential visitors and volunteers to mitigate the spread of COVID-19.

WPCS also has procedures in place that will govern sporting activities for recess and physical education classes. To limit the sharing of materials among students, students will be limited to only using materials they are assigned. WPCS has procedures in place that will govern the use of other communal spaces within the school building, such as entering and exiting the school building, cafeteria, and gymnasium, as well as for transitions. Adjustments to student transportation to meet social distancing requirements are still being developed. All social distancing and other safety protocols will not differ based on age and/or grade ranges. All staff, students, and families will be trained on social distancing and other safety protocols prior to the start of the school year via an online format. WPCS will have all staff, students, and families complete a preparedness survey to determine to what extent everyone is prepared, as well as their comfort level to implement social distancing and other safety protocols as a result of the training. WPCS will continue to monitor CDC and PDE recommendations.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>WPCS classrooms, desks and seating arrangements will be situated with increased distances between each other. To the greatest extent possible, WPCS space desks and seating arrangements 6 feet apart. Desks will face in the same direction, which minimizes face-to-face contact. Due to the age of some of our students and the needs of some of the special needs' population, maintaining this distance may not be likely. We will increase space between students as much as possible and arrange seating during table work with increased spacing.</p> <p>Barriers or face shields will be utilized by teachers and staff.</p> <p>Personal Care Assistants and One-on-One staffing will maintain physical distancing when possible. We recognize this might not always be possible due to the nature of behavior support plans, medical plans or other specially designed instruction in students' Individualized Education Plans.</p>	<p>Same as Yellow</p>	<p>Principal, Assistant Principal</p>	<p>WPCS will purchase barriers and/or face shields.</p> <p>WPCS will purchase tape to mark where desks will be placed to maintain 6 feet of social distancing.</p> <p>Determine where in the building and classrooms, as appropriate, add markings on floors with appropriate materials if necessary, to support spacing. Posting of signs to support messaging of social distancing.</p> <p>Control barriers to direct traffic and mark off prohibited areas.</p> <p>Only Gaffers tape may be used on floors—Multiple Colors for marking floors to avoid damaging floor surface.</p>	<p>Yes</p> <p>All levels of Admin will be responsible for these action steps and trainings.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Meals for Students</p> <p>We will implement a “grab and go” breakfast and lunch program. Students will eat in their classrooms, not in the cafeteria.</p> <p>Restrict use of common and/ or specialty areas (wellness room, breakrooms).</p> <p>Explore nutritious meals that can be prepackaged (e.g., bag breakfast, lunches, and snack) to minimize food handling.</p> <p>Consider staggering lunch times.</p> <p>Students will be required to wipe down their areas afterwards.</p> <p>Restrooms Staff restrooms – staff will be asked to disinfect toilet, sink and doorknobs after each use. Recommend this also be done prior to use. Increase cleaning of restrooms to two times per day and when needed.</p> <p>Office Areas Copiers/Printers- signs will be posted to support 6 feet rule for social distancing. Staff will be asked to wear gloves or use a pointer object when using common copiers/printers to avoid direct human contact with devices. Staff may not congregate in main office or other offices. Staff will need to social distance of 6 feet when interacting with anyone in these areas and wear masks.</p> <p>Staff Lounge Restrict use of common and/or specialty areas, such as staff lounges.</p> <p>Elevators Decrease capacity to 50% of usage and social distance on elevator. Increase cleaning of high touch areas such as elevator buttons</p>	<p>Overall, same as Yellow Phase with these exceptions:</p> <p>Restrooms Increase cleaning of restrooms to midday cleaning and when needed.</p> <p>Staff Lounge Staff may use these spaces for their meals. When in staff lounge, staff must honor 6 foot physical distancing, wear masks when not eating, and disinfect area when done eating. Encourage staff to bring lunches/ snack that do not require refrigeration or heating up to minimize high touch areas. Clean out refrigerators frequently. Post sign noting items left in refrigerator, it will be discarded of daily.</p>	<p>Principals, Assistant Principals,</p>	<p>Meals for Students</p> <p>WPCS will purchase no-touch trashcans that will be placed in each classroom.</p> <p>WPCS will consider additional staffing needs to supervise students during breakfast and lunch in the classrooms.</p> <p>Restrooms</p> <p>Spray bottles with disinfectant, paper towels, and gloves will be stationed in staff restrooms for staff to disinfect after use.</p>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Daily reminders for staff and students via morning school announcements to wash hands frequently, to keep one’s hands away from one’s face, to use hand sanitizer when soap and water are not available, social distancing and other safety practices. We will also ensure that hand sanitizer is available in every classroom and that hand sanitizer dispensers are strategically located throughout the school..</p> <p>Best practice encourages hand washing prior to meals and snacks, after meals and snack, transition back to class from being outside, after using the bathroom, after blowing nose, coughing, or sneezing.</p>	Same as Yellow	All staff	<p>WPCS will purchase an adequate supply of hand sanitizer, soap, paper towels, and tissues.</p> <p>CDC Posters of proper hygiene practices posted around building and bathrooms.</p>	<p>Yes</p> <p>All levels of Admin will be responsible for these action steps and trainings.</p>
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>CDC signs of social distancing, proper hygiene, and protective measures will be posted at the entrance of each school and throughout all facilities in high traffic areas, restrooms, and rooms deemed necessary by administration.</p>	Same as Yellow	Principals, Assistant Principals, Maintenance	<p>WPCS will order signs in English and Spanish.</p>	No
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>Only staff and students will be permitted into the building. Parents/Guardians of students who are sick may enter the lobby/main office area. A staff member will escort the student so that the parent/guardian can sign out the student.</p> <p>Parents/Guardians entering the school building must comply with the CDC recommendation of wearing a face covering. Parents/Guardians may need to enter the school building for a meeting. This can only occur with prior appointments, symptom self-screening, and compliance with the CDC recommendations of wearing a face covering and following social distancing guidelines.</p>	Same as Yellow	Principals and building secretaries	<p>Signs describing the process for Parents/Guardians</p>	<p>Yes,</p> <p>All levels of Admin will be responsible for these action steps and trainings.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Suspended in Yellow Phase.</p>	<p>Physical Education and recess will emphasize individual skill development and activities and discourage the sharing of items that are difficult to clean, sanitize, or disinfect. Staff will disinfect equipment and materials in between groups of students. Prohibit physical contact such as handshakes, fist-bumps, high-fives, etc. Limit use of playgrounds. Playgrounds can only be used if the WPCS can disinfect the playground after each use. Develop gym schedules that allow for one class/group at a time, use could be limited to a specified area not the whole gym. Disinfect after each use. Encourage games that require no physical contact.</p>	<p>Principal, WPCS Pandemic Team</p>	<p>Disinfectant spray CDC Considerations for Youth Sports</p>	<p>Yes All levels of Admin will be responsible for these action steps and trainings.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the sharing of materials among students	<p>Daily reminders for staff and students via school announcements to limit the sharing of materials among students.</p> <p>Students will be limited to only using materials they are assigned. They cannot share materials.</p> <p>Minimize sharing of high-touch materials to the extent possible (toys, books, play materials, art supplies, equipment etc.) and clean between each use.</p> <p>Secure materials in plastic containers or other types of storage and only take out 1 or 2 storage units at a time. Then, disinfect between use.</p> <p>Remove all cloth toys and stuffed animals.</p> <p>Keep each child’s belongings separated from others’ and in individually labeled containers, cubbies, lockers, or individualized packets for belongings (e.g., materials for education).</p>	Same as Yellow	Administrators, teachers, instructional assistants, paraprofessionals	<p>Plastic bins for storage of materials and toys for uses.</p> <p>Remove all stuff animals and toys of cloth.</p>	<p>Yes</p> <p>All levels of Admin will be responsible for these action steps and trainings.</p>
Staggering the use of communal spaces and hallways	<p>WPCS has procedures in place that will govern the use of other communal spaces within the school building, such as entering and exiting the school building, cafeteria, and gymnasium, as well as for staggered transitions.</p> <p>Flexible school schedules will promote limited use of communal spaces and limit the number of transitions during the day.</p> <p>Add visuals for traffic through the building. Establish travel directions in hallways and communal spaces with signs to limit gatherings and promote social distancing during transitions (e.g., everyone uses one side of the hallway when walking down the hallway and everyone uses the other side of the hallway when walking up the hallway).</p>	Same as Yellow	All Administrative Staff, WPCS Pandemic Team	<p>WPCS will purchase or make directional signs that will be posted in the hallways.</p> <p>Gaffers Tape- Multiple Colors</p>	<p>Yes</p> <p>All levels of Admin will be responsible for these action steps and trainings</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Adjusting transportation schedules and practices to create social distance between students	<p>Our flexible scheduling plans for students will determine our transportation schedule. Those flexible-scheduling plans will significantly limit the number of students attending school each day. Therefore, our students will practice appropriate social distancing on the buses to the greatest extent possible.</p> <p>Bus Drivers will encourage social distancing on the buses and at bus stops as well.</p> <p>Buses will be equipped with extra face coverings and hand sanitizer.</p> <p>Students and families should expect the process of boarding and exiting the buses to take longer as we encourage proper social distancing.</p> <p>All students must wear face coverings on the bus. Bus Drivers will wear masks or face shields.</p>	Same as Yellow	All Administration	Face coverings, hand sanitizer	Yes Same as Yellow. All levels of Admin will be responsible for these action steps and trainings.
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<p>Our flexible scheduling plans will significantly limit the number of students and staff in classrooms and other learning areas. (CDC recommends no more than 25 individuals including staff). This reduction in the number of students in our building at any one time will also reduce the amount of interactions between groups of students.</p>	Same as Yellow	Administrative Staff, Principals		Yes All levels of Admin will be responsible for these action steps and trainings.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	We will communicate the details of our flexible scheduling plans, as well as our transportation plans, with our local childcare providers.	Same as Yellow	Principals, All Administrative Staff	Contact information for the local childcare providers and a summary of our flexible scheduling plans.	No
Other social distancing and safety practices	<p>Use of web-based meeting platforms (e.g., Zoom, Microsoft Teams) to conduct meetings. If required by mandate (e.g. special education IEP, 504 plan), meetings limited to no more than 10 can occur only if all parties adhere to social distancing of 6 feet and wear masks. Disinfect area after meeting.</p> <p>We will affix arrows on the floors, 6 feet apart, to remind staff and students which direction to walk and the proper social distance.</p> <p>Continue to monitor CDC and PDE recommendations.</p>	<p>Web-based meeting platforms for meetings when possible. If required by mandate, meetings will have no more than 25 individuals in attendance. Individuals must follow social distancing guidelines (6 feet) and wear a face mask. Disinfect area after meeting.</p>	Principals, All Administrative Staff	Tape, additional face masks	Yes All levels of Admin will be responsible for these action steps and trainings.

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?

Our School Nurse and other staff members will conduct daily health checks that include temperature and symptom screening, as well as checks for history of exposure

- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?

Staff and contractors will be required to take their own temperature before reporting to work and to stay home if temperature is above 99.5°F or if experiencing other symptoms as outlined by the Chester County Health Department (see symptom check section of the plan). Parents will be asked to take their child's temperature and to keep their child home if child has any influenza symptoms or signs of possible COVID-19 or a temperature above 99.5°F or symptoms as outlined by the Chester County Health Department (see symptom check section of the plan). School Nurse will develop a process to conduct daily temperature and symptom checks of students prior to entering the school building, which may include daily taking of temperature readings.

- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?

WPCS will have an area where a student or staff member who is sick can wait to reduce the risk of infecting others. This area will be designated as an "isolation room/area" and will be used only for this purpose. The School Nurse will make the determination regarding isolation and will ensure that the student or staff member who is sick has a mask on and is at least 6 feet from others while in this room/area.

- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?

The staff that will be responsible for making decisions regarding quarantine or isolation requirements of staff or students will include WPCS Pandemic Team, Nursing staff, and Public Health Department.

- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?

The parent/guardian of a student who is sick and sent home will be given a letter explaining the symptoms their child is experiencing and guidelines of when to return to school. If a student or staff member tests positive for COVID-19, the School Nurse will encourage them to follow CDC recommendations for when to return to school/work. Students and staff members who have tested positive for COVID-19 may return per CDC guidelines. We will require a medical note stating they have recovered or have tested negative for COVID-19 in order to return.

- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?

A parent/guardian survey will be conducted. Parents/guardians must notify their child's school if he/she does not plan on attending school in-person during the 2020-2021 school year if and when a blending learning reopening is implemented.. Remote learning or virtual homebound instruction will be provided when a student is unable or uncomfortable to return if and when a blending learning reopening is implemented.

- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?

If and when a blended reopening would commence, any case of COVID-19 shall be reported immediately to the School Nurse and Widener University's Director of Student Health Services and when appropriate Widener University Human Resources.. The Principal, in consultation with relevant Widener University personnel, shall determine when and how families will be notified of confirmed staff or student illness or exposure. The WPCS Pandemic School Reopening Task Force will communicate any adjustments made to this Health and Safety Plan via Robocalls, email, and the posting of updates on the WPCS website.

- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

All WPCS Administrators, School Nurse, teachers, support personnel, students, and parents/guardians will be trained on protocols for monitoring student and staff health. Training will be an ongoing process. Training will be conducted prior to students and staff returning to the school building and revisited when guidelines from the State and CDC are changing. This training will be conducted virtually. There will be frequent check-ins conducted by the Pandemic School Reopening Task Force, and they will determine the effectiveness of the trainings/procedures in the school building. If they feel procedures are not implemented with fidelity, then they will develop and implement improvement plans.

Summary of Responses to Key Questions:

WPCS reviewed a series of guidance on this issue. The Delaware County Intermediate Unit, Chester County Health Department, Bucks County Department of Health and SickKids Hospital published guidance for schools. The Health and Safety Plan for the Chester Upland School District also informed this plan as we serve the same community of families. The WPCS Pandemic School Reopening Task Force used this information and guidelines and reviewed WHO and CDC recommendations to develop this section of our plan. Staff and contractors will be required to take their own temperature before reporting to work and to stay home if temperature is above 99.5°F or if experiencing other symptoms as outlined by the Chester County Health Department. Parents will be asked to take their child's temperature and to keep their child home if child has any influenza symptoms or signs of possible COVID-19 or a temperature above 99.5°F or symptoms as outlined by the Chester County Health Department. Our School Nurse and other staff members will conduct daily health checks that include temperature and symptom screening, as well as checks for history of exposure. When applicable, the School Nurse will refer students, parents/guardians, and staff to a physician. As part of the daily announcements to staff and students, the Principal will remind them about the COVID-19 symptoms listed on the CDC website. The principal will send weekly reminders to families encouraging them to monitor their children's health and determine whether or not they are healthy enough to report to school each day. Each school building will have an isolation room/area where a student or staff member who is sick can wait to reduce the risk of infecting others. The School Nurse will make the determination regarding isolation and will ensure that the student or staff member who is sick has a mask on and is at least 6 feet from others while in this room/area if feasible. The parent/guardian of a student who is sick and sent home will be given a letter explaining the symptoms their child is experiencing and guidelines of when to return to school. If a student or staff member tests positive for COVID-19, the School Nurse will encourage them to follow CDC recommendations for when to return to school/work. Students and staff members who have tested positive for COVID-19 may return per CDC guidelines. We will require a medical note stating they have recovered or have tested negative for COVID-19 in order to return. The School Nurse will be in communication and consultation with the Widener University Director of Student Health and Widener University Human Resources as appropriate. The WPCS Pandemic School Reopening Task Force will communicate any adjustments made to this Health and Safety Plan via Robocall, email, and updates on the WPCS website.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Staff and contractors will be required to take their own temperature before reporting to work and to stay home if temperature is above 99.5°F or if experiencing other symptoms as outlined by the Chester County Health Department (see symptom check section of the plan).</p> <p>Parents will be asked to take their child’s temperature and to keep their child home if child has any influenza symptoms or signs of possible COVID-19 or a temperature above 99.5°F or symptoms as outlined by the Chester County Health Department (see symptom check section of the plan).</p> <p>School Nurse will develop a process to conduct daily temperature and symptom checks of students prior to entering the school building, which may include daily taking of temperature readings.</p> <p>School Nurse will assess students and staff with symptoms and refer to a physician when appropriate. Staff and students shall be sent home if they become ill at work/school. School Nurse will encourage staff and students to be tested if known exposure and continue to monitor for symptoms.</p> <p>School Nurse will remind staff and students to be aware of symptoms listed on CDC website as part of daily announcements.</p>	<p>Same as yellow</p>	<p>All Administration and Nursing staff</p>	<p>Additional thermometers</p> <p>Additional part-time hourly or other qualified personnel.</p> <p>Daily announcement script</p>	<p>Yes</p> <p>All levels of Admin and Nursing staff will be responsible for these action steps and trainings.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Each school building will have an area where a student or staff member who is sick can wait to reduce the risk of infecting others. This area will be designated as an “isolation room” and will be used only for this purpose.</p> <p>The School Nurse will make the determination regarding isolation and will ensure that the student or staff member who is sick has a mask on and is at least 6 feet from others.</p> <p>The parent/guardian of a sick child will be given a letter explaining the symptoms their child is experiencing and guidelines of when to return to school.</p> <p>Staff and students shall be sent home if they become ill at work/school particularly if they have COVID-19 symptoms, such a cough, shortness of breath without any other explanation, or fever.</p> <p>Measures to maintain confidentiality of students and staff will be required. Any case of COVID-19 shall be reported to the Widener University Director of Student Health and where appropriate Widener University Human Resources.</p>	<p>Same as Yellow</p>	<p>All Administration and Nursing staff</p>	<p>Consider additional building subs to assist as staff become sick or unavailable.</p> <p>Copies of letters to parents/guardians for School Nurse to complete</p>	<p>Yes</p> <p>The Nurse will train staff on what to “look for” and building level processes.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Consultation with Widener University Director of Student Health and Widener University Human Resources Department.</p> <p>Follow Chester County Health Department guidance.</p> <p>Staff Seek and follow the direction of the Widener University Human Resources Department.</p> <p>Human Resources will work directly with the Chester County Health Department for consultation and guidance.</p> <p>Students</p> <p>Seek and follow the direction of the School Nurse.</p> <p>School Nurse will work directly with the Chester County Health Department and/or parent for follow up.</p> <p>Students and staff members who have tested positive for COVID-19 may return per CDC recommendations for when to return to school/work. We will require a medical note stating they have recovered or have tested negative for COVID-19 in order to return.</p>	<p>Same as Yellow</p>	<p>All Administration and School Nurse</p>	<p>Copies of CDC guidelines</p>	<p>Yes</p> <p>All levels of Admin and Nursing staff will be responsible for these action steps and trainings.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	<p>The WPCS Pandemic School Reopening Task Force will communicate any adjustments made to this Health and Safety Plan via Robocalls, as well as posting updates on the WPCS website and on our social media platforms.</p> <p>Consultation with Widener University Director of Student Health and Widener University Human Resources.</p> <p>Follow Chester County Health Department guidance.</p>	Same as Yellow	All Administration and WPCS Pandemic Team	Written script for Robocalls, Website,	No
Other monitoring and screening practices	Continue to monitor CDC recommendations and Chester County Health Department guidance.	Same as Yellow	WPCS Pandemic Team and School Nurse	CDC recommendations Chester County Health Department Guidance	No

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?

While onsite in the school building, all staff are required to wear face coverings all day, every day (face masks and/or face shields). When students have returned for blended learning and are onsite, the School Nurse, School Safety Officer and Deans must have a face shield on their person at all times. Whenever onsite, students will be required to wear a face covering every day. Students may be allowed to remove their face covering when students are eating or drinking when spaced at least 6 feet apart, seated at desks or assigned workspaces at least 6 feet apart, or engaged in any activity at least 6 feet apart (e.g., face covering breaks, recess, etc.). Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is

essential to communication, are not required to wear a mask; however, individuals should use another type of face covering such as a plastic face shield. In addition to following guidance around regular hand washing, hand sanitizing, daily cleaning and disinfecting of high-touch surfaces, and encouraging social distancing, WPCS will procure and distribute PPE for students and staff to use when in the school building if they have not supplied their own. This equipment will include disposable and reusable masks and reusable face shields and gloves for specific specialized staff groups, and additional items like gowns, gloves and goggles for the School Nurse. Surgical masks, face shields, and disposable gloves will be provided for employees engaging in symptom screening. Guidance will be provided to staff regarding the specific PPE that is expected for them based on their role and responsibilities. Training and information will be provided to staff and students on proper use, removal, and washing of cloth face coverings. WPCS will also purchase adequate supplies and carefully monitor inventory to support healthy hygiene behaviors, including soap, hand sanitizer with at least 60 percent alcohol, paper towels, tissues, and no-touch trashcans. All PPE will be purchased centrally and delivered to locations before students and staff return to school and work. WPCS will also purchase a limited supply of back-up materials. In addition to PPE, WPCS will provide each instructional staff member with a supply of disinfectant wipes and make portable hand sanitizer dispensers available directly inside each classroom and throughout each school building. Where feasible, WPCS may also install barriers in frequently visited spaces.

- What special protocols will you implement to protect students and staff at higher risk for severe illness?

WPCS is increasing measures of cleaning, disinfecting, and requiring PPE for all staff. These measures assist in mitigation efforts. For our vulnerable student population, increased hand washing for staff and students will be prioritized. If unable to wash hands, staff will use hand sanitizer before and after interface with students. Staff will utilize face shields in addition to face masks when appropriate. Staff and students will be reminded to stay home if ill. Remote learning or virtual homebound instruction will be provided when a student is unable or uncomfortable to return if and when a blended learning structure commences. . Employees at higher risk for severe illness will be supported and encouraged to use options to telework or offered duties that minimize higher risk individuals' contact with others. Flexible attendance policies for students and staff will be considered as well.

- How will you ensure enough substitute teachers are prepared in the event of staff illness?

WPCS will ensure that enough substitute teachers are prepared in the event of staff illness. All substitute teachers and substitute service companies contracted to provide services WPCS will be required to review and adhere to the guidelines outlined within the WPCS Health and Safety Plan.

- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

We will review staffing and reassign staff as necessary or assign task specific duties after consultation with Widener University Human Resources. We will continue to implement and strengthen our Continuity of Education Plan to ensure all students have access to quality learning opportunities. Instructional staff will be assigned to teach classes that are arranged in accordance with the CDC guidelines on social distancing as well as WPCS's Health and Safety Plan. Non-instructional staff will be deployed as need to support this plan. We will rely on our existing partnerships with outside agencies to provide substitute teachers and other staff. We will share our Health and Safety Plan with our partners. Social workers and Counselors will provide on-going assistance and support to students and families. WPCS will work in partnership with Widener University, Crozer Hospital, Chester Seeds, Chester Education Fund, and other community organizations that can assist with supporting the social emotional wellness of students.

Summary of Responses to Key Questions:

WPCS reviewed a series of guidance on this issue. The Delaware County Intermediate Unit (DCIU), Chester County Health Department, the Bucks County Department of Health, and SickKids Hospital published guidance for schools. In addition, the Chester Upland School District's Health and Safety Plan was consulted and helped to formulate aspects of this plan as we serve the same community of families. The WPCS Pandemic School Reopening Task Force used these guidelines and reviewed CDC recommendations to develop this section of our plan. All staff are required to wear face coverings all day, every day (face masks and/or face shields). When students are onsite, the School Nurse, School Safety Officer and Deans must have a face shield on their person at all times. All students will be required to wear a face covering every day. Students may be allowed to remove their face covering when students are eating or drinking when spaced at least 6 feet apart, seated at desks or assigned workspaces at least 6 feet apart, or engaged in any activity at least 6 feet apart (e.g., face covering breaks, recess, etc.). Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should wear another type of face covering such as a plastic face shield. We will provide CDC recommendations to families, students, and staff regarding people who are at higher risk for severe illness. Additionally, we will incorporate those recommendations into the safety practices in our school when applicable. We have maintained our existing partnerships with the outside agencies who provide us with substitute teachers and other staff. We will continue to rely on those partnerships. WPCS will continue to implement and strengthen

our Continuity of Education Plan to ensure all students have access to quality learning opportunities. WPCS will also continue to implement and strengthen our programs, systems, and initiatives that focus on the promotion of social and emotional wellness.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>WPCS is increasing measures for cleaning and disinfecting and requiring PPE for all staff to assist with mitigation efforts. For our vulnerable student population, increased hand washing and/or use of hand sanitizer for staff and students will be prioritized. Staff will utilize face shields in addition to face masks when appropriate. Staff and students will be required to stay home if ill.</p> <p>Provide specific CDC recommendations to families, students and staff regarding people who are at higher risk for severe illness. When applicable, we will incorporate those recommendations into our safety practices.</p>	<p>Same as Yellow</p>	<p>All Administrators and Staff</p>	<p>Cleaning and disinfecting supplies</p> <p>Soap, hand sanitizer Face masks and face shields</p> <p>Copies of CDC recommendations</p>	<p>Yes</p> <p>All levels of Admin and Nursing staff will be responsible for these action steps and trainings.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>Staff will be required to wear a face covering (mask and/or face shield) all day every day.</p> <p>Staff will be asked to bring their own masks to wear. If staff is unable to bring their own mask, arrangements will be made to provide mask to individuals.</p> <p>WPCS will have disposable masks on site for emergencies or if a staff member has forgotten their face mask or face shield.</p> <p>WPCS will also have face shields available for staff. Staff members will be responsible for the cleaning of face shields. The School Nurse, School Safety Officer and Deans must have a face shield on their person at all times.</p> <p>Staff members that are isolated from others while in personal offices/spaces and no other individuals are present, will not be required to wear masks. Staff will need to disinfect their areas at the end of each day if at any time a mask was not in use. Staff shall not leave this space without putting on a face mask</p>	<p>Same as Yellow</p>	<p>All Staff</p>	<p>Face masks and face shields</p>	<p>Yes</p> <p>All levels of Admin and Nursing staff will be responsible for these action steps and trainings.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>All students will be required to wear a face covering every day. Students may be allowed to remove their face covering when students are eating or drinking when spaced at least 6 feet apart, seated at desks or assigned workspaces at least 6 feet apart, or engaged in any activity at least 6 feet apart (e.g., face covering breaks, recess, etc.).</p> <p>Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings.</p> <p>Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield.</p>	<p>Same as Yellow</p>	<p>All Administrators, Classroom Teachers, Deans, and All Support Staff</p>	<p>Face masks and face shields</p>	<p>Yes</p> <p>All levels of Admin will be responsible for these action steps and trainings.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>We will demonstrate flexible attendance procedures and provide virtual learning opportunities to keep our most vulnerable students and staff safe.</p> <p>Revisit student health plans and modify as necessary.</p> <p>For students with disabilities that need specially designed instruction due to an emotional disturbance: Revisit mental health strategies and supports as needed.</p>	<p>Same as Yellow</p>	<p>All Administrators</p>	<p>Consultation with relevant Widener University personnel</p>	<p>No</p>
<p>Strategic deployment of staff</p>	<p>Review staffing at each school building and reassign staff as necessary or assign task specific duties after consultation with Widener University Human Resources.</p> <p>We will continue to implement and strengthen our Continuity of Education Plan to ensure all students have access to quality learning opportunities.</p> <p>We will rely on our existing partnerships with outside agencies to provide substitute teachers and other staff. We will share our Health and Safety Plan with our partners.</p>	<p>Same as Yellow</p>	<p>All Administrators and Human Resources</p>	<p>Copies of the WPCS Health and Safety Plan</p>	<p>Yes</p> <p>All levels of Admin will be responsible for these action steps and trainings.</p>

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Safe Schools – Planning for the Possibilities	Leadership team	Principal	online	n/a	July 2020	July 2020
Reopening Plan for the 2020-2021 School Year	All staff, students, and parents/guardians	Pandemic Team	online	n/a	August 2020	August 2020
New School Safety Protocols for the 2020- 2021 School Year	All staff, students, and parents/guardians	Pandemic Team	online	n/a	August 2020	August 2020
Staff Expectations	All staff	Principal	online	n/a	August 2020	August 2020
Student and Parent/Guardian Expectations	All staff	Principal and WPCS Pandemic Team	online	n/a	August 2020	August 2020

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Parent/Guardian School Opening Survey	All parents and guardians	WPCS Pandemic Team /Principal	Posted on School Website	July 2020	July 2020
Faculty/Staff Return to Work Survey	All staff	WPCS Pandemic Team /Principal	emailed directly to staff	July 2020	July 2020
School Reopening Plan	All staff, students, and parents/guardians	WPCS Pandemic Team /Principal	Flyers, Letters, Robocalls, School Website	August 2020	August 2020
WPCS Health and Safety Plan	All staff, students, and parents/guardians	WPCS Pandemic Team /Principal	School Website	August 2020	August 2020
Keeping staff, students, and all stakeholders informed and reminded about healthy hygiene practices and promote personal responsibility in reducing the spreading of the disease	All stakeholders	WPCS Pandemic Team /Principal	Posting of required signs in highly visible locations throughout WPCS and classrooms	August 2020	Ongoing



Health and Safety Plan Summary: Widener Partnership Charter School

Anticipated Launch Date: Plan would launch with remote learning September 8, 2020; Blended Learning, if determined safe to do so and WPCS Pandemic School Reopening Task Force determines it can implement this plan successfully, could begin as early as January 2021.

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation) 	<p>Custodial staff will wipe down common areas, classrooms, offices and bathrooms. Windows will be open during cleaning, and the air conditioning system will be running in schools that have an air conditioning system.</p> <p>Hard surfaces frequently used by students and staff will be cleaned utilizing an increased cleaning rotation. Normal routine cleaning with soap and water will decrease how much of the virus is on surfaces and objects, which reduces the risk of exposure. Most surfaces and objects will just need normal routine cleaning.</p> <p>Clean visibly dirty surfaces with soap and water prior to disinfecting. Clean and disinfect frequently touched surfaces and objects within the school at least daily, including door handles,</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>handrails, sink handles, elevator buttons and drinking fountains.</p> <p>More frequent cleaning and disinfecting is required on greater use areas. First clean the surface or object with soap and water then disinfect.</p> <p>Disinfection will be done using EPA-approved disinfectants against COVID19. More frequent disinfection of surfaces and objects touched by multiple people is important. Targeting indoor frequently touch services include tables, doorknobs, light switches, countertops, handles, desk, phones, keyboards, toilets, faucets and sinks, touchscreens, and water fountains.</p> <p>WPCS has purchased electrostatic sprayers (approved by the EPA to use against COVID-19)</p> <p>Ensure ventilation systems operate properly and increase circulation of outdoor air by opening windows and doors when possible. Change filters regularly.</p> <p>Disinfect high touch areas of HVAC and other building service systems (on off switches, thermostats). Disinfect the interior of refrigerated devices.</p> <p>Take steps to prohibit the use of communal drinking fountains and provide safe alternatives for providing water when possible.</p> <p>Products may include Lysol Spray, Bio Protect spray, Ecolution Pro all-purpose cleaner, Ecolution neutral floor cleaner, D-Stroy morning fresh, and Lysol wipes.</p> <p>Increase pest control services as students will be eating in</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>classrooms to support social distancing efforts.</p> <p>Add barriers strategically in areas to maintain appropriate separation of space. Clean and disinfect barriers regularly.</p> <p>Increase ventilation, if feasible, by opening windows and doors.</p>

Social Distancing and Other Safety Protocols

<ul style="list-style-type: none"> • Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible 	<p>WPCS classrooms, desks and seating arrangements will be situated with increased distances between each other. To the greatest extent possible, WPCS will space desks and seating arrangements 6 feet apart. Desks will face in the same direction, which minimizes face-to-face contact. Important note, due to the age of some of our students and the nature of some of the special needs' population, maintaining this distance may not be likely. We will increase space between students as much as possible and arrange seating during table work with increased spacing.</p> <p>Teachers will utilize barriers or face shields.</p> <p>Personal Care Assistants and One-on-One staffing will maintain physical distancing if possible. We recognize this might not be possible due to the nature of behavior support plans, medical plans or other specially designed instruction in students' Individualized Education Plans.</p>
<ul style="list-style-type: none"> • Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms 	<p>Meals for Students</p> <p>We will implement a “grab and go” breakfast and lunch program. Students will eat in their classrooms, not in the cafeteria. Restrict use of common and/ or specialty areas (wellness room, breakrooms). Explore nutritious meals that can</p>

	<p>be prepackaged (e.g., bag breakfast, lunches, and snack) to minimize food handling. Consider staggering lunch times. Students will be required to wipe down their areas afterwards.</p> <p>Restrooms Staff restrooms – staff will be asked to disinfect toilet, sink and doorknobs after each use. Recommend this also be done prior to use. In the Yellow Phase, increase cleaning of restrooms to two times per day and when needed. In the Green Phase, increase cleaning of restrooms to midday cleaning and when needed.</p> <p>Office Areas Copiers/Printers- signs will be posted to support 6 feet rule for social distancing. Staff will be asked to wear gloves or use a pointer object when using common copiers/printers to avoid direct human contact with devices. Staff may not congregate in main office or other offices. Staff will need to social distance of 6 feet when interacting with anyone in these areas and wear masks.</p>
	<p>Staff Lounge In the Yellow Phase, restrict use of common and/or specialty areas, such as staff lounges. In the Green Phase, staff may use these spaces for their meals. When in staff lounge, staff must honor 6 feet of physical distancing, wear masks when not eating, and disinfect area when done eating. Encourage staff to bring lunches/snack that do not require refrigeration or heating up (microwave use). This helps with minimizing high touch areas. Clean out refrigerators in lounges frequently. Post sign to communicate if anything left in refrigerator, it will be discarded of daily.</p>

	<p>Elevator No more than 4 individuals standing 6 feet apart may use the elevator at one time. Increase cleaning of high touch areas such as elevator buttons.</p>
<ul style="list-style-type: none"> • Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices 	<p>Daily reminders for staff and students via morning school announcements to wash hands frequently, to keep one’s hands away from one’s face, to use hand sanitizer when soap and water are not available, social distancing and other safety practices. We will also ensure that hand sanitizer is available in every classroom and that hand sanitizer dispensers are strategically located throughout the school.</p> <p>Best practice encourages hand washing prior to meals and snacks, after meals and snack, transition back to class from being outside, after using the bathroom, after blowing nose, coughing, or sneezing.</p>
<ul style="list-style-type: none"> • Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs 	<p>CDC signs of social distancing, proper hygiene, and protective measures will be posted at the entrance of each school and throughout all facilities in high traffic areas, restrooms, and rooms deemed necessary by administration.</p>
<ul style="list-style-type: none"> • Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes 	<p>Suspended in the Yellow Phase. In the Green Phase, in accordance with the CDC considerations for Youth Sports, our Physical Education Teacher and those involved in coordination of recess will emphasize individual skill development and activities and discourage the sharing of items that are difficult to clean, sanitize, or disinfect. Staff will disinfect equipment and materials in-between groups of students. Prohibit physical contact such as handshakes, fist-bumps, high-fives, etc.</p> <p>Limit use of playgrounds. Playgrounds can only be used if the</p>

	<p>WPCS can disinfect the playground after each use. If this capacity is not available, playgrounds cannot be used.</p> <p>Develop gym schedules that allow for one class/group at a time, use could be limited to a specified area not the whole gym. Disinfect after each use.</p> <p>Encourage games that require no physical contact. Daily reminders for staff and students via school announcements to limit the sharing of materials among students.</p>
<ul style="list-style-type: none"> • Limiting the sharing of materials among students 	<p>Students will be limited to only using materials they are assigned. They cannot share materials.</p> <p>Minimize sharing of high-touch materials to the extent possible (toys, books, play materials, art supplies, equipment etc.) and clean between each use.</p> <p>Secure materials in plastic containers or other types of storage and only take out 1 or 2 storage units at a time. Then, disinfect between each use. Remove all cloth toys and stuffed animals.</p> <p>Keep each child's belongings separated from others' and in individually labeled containers, cubbies, lockers, or individualized packets for belongings (e.g., materials for education).</p>
<ul style="list-style-type: none"> • Staggering the use of communal spaces and hallways 	<p>WPCS has procedures in place that will govern the use of other communal spaces within the school building, such as entering and exiting the school building, cafeteria, and gymnasium, as well as for staggered transitions.</p> <p>Flexible school schedules will promote limited use of communal</p>

	<p>spaces and limit the number of transitions during the day.</p> <p>Add visuals for traffic through the building. Establish travel directions in hallways and communal spaces with signs to limit gatherings and promote social distancing during transitions (e.g., everyone uses one side of the hallway when walking down the hallway and everyone uses the other side of the hallway when walking up the hallway).</p>
<ul style="list-style-type: none"> • Adjusting transportation schedules and practices to create social distance between students 	<p>Our flexible scheduling plans for students will determine our transportation schedule. Those flexible-scheduling plans will significantly limit the number of students attending school each day. Therefore, our students will practice appropriate social distancing on the buses to the greatest extent possible.</p> <p>Bus Drivers will encourage social distancing on the buses and at bus stops as well.</p> <p>Buses will be equipped with extra face coverings and hand sanitizer.</p> <p>Students and families should expect the process of boarding and exiting the buses to take longer as we encourage proper social distancing.</p> <p>All students must wear face coverings on the bus. Bus Drivers will wear masks or face shields.</p>
<ul style="list-style-type: none"> • Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students 	<p>Our flexible scheduling plans will significantly limit the number of students and staff in classrooms and other learning areas. (CDC recommends no more than 25 individuals including staff). This reduction in the number of students in our building at any one time will also reduce the amount of interactions between groups of students.</p>

<ul style="list-style-type: none"> • Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars 	<p>We will communicate the details of our flexible scheduling plans, as well as our transportation plans, with our local childcare providers.</p>
<ul style="list-style-type: none"> • Other social distancing and safety practices 	<p>In the Yellow Phase, use of web-based meeting platforms (e.g., Zoom, Microsoft Teams) to conduct meetings. When required by mandate, meetings will be limited to no more than 10, can occur only with social distancing of 6 feet and masks worn by all parties.</p> <p>We will affix arrows on the floors, 6 feet apart, to remind staff and students which direction to walk and the proper social distance.</p> <p>Continue to monitor CDC and PDE recommendations.</p> <p>In the Green Phase, prefer web-based meeting platforms. If mandated, meetings will include no more than 25 individuals. Individuals must follow social distancing guidelines (6 feet) and wear a face mask. Disinfect area after meeting.</p>



Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> • Monitoring students and staff for symptoms and history of exposure 	<p>Staff and contractors will be required to take their own temperature before reporting to work and to stay home if temperature is above 99.5°F or if experiencing other symptoms as outlined by the Chester County Health Department (see symptom check section of the plan).</p> <p>Parents will be asked to take their child’s temperature and to keep their child home if child has any influenza symptoms or signs of possible COVID-19 or a temperature above 99.5°F or symptoms as outlined by the Chester County Health Department (see symptom check section of the plan).</p> <p>School Nurse will develop a process to conduct daily temperature and symptom checks of students prior to entering the school building, which may include daily taking of temperature readings.</p> <p>School Nurse will assess students and staff with symptoms and refer to a physician when appropriate. Staff and students shall be sent home if they become ill at work/school. School Nurse will encourage staff and students to be tested if known exposure and continue to monitor for symptoms. School Nurse will remind staff and students to be aware of symptoms listed on CDC website as part of daily announcements.</p>
<ul style="list-style-type: none"> • Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure 	<p>Each school building will have an area where a student or staff member who is sick can wait to reduce the risk of infecting others. This area will be designated as an “isolation room” and will be used only for this purpose. The School Nurse will make</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>the determination regarding isolation and will ensure that the student or staff member who is sick has a mask on and is at least 6 feet from others.</p> <p>The parent/guardian of a sick child will be given a letter explaining the symptoms their child is experiencing and guidelines of when to return to school. Staff and students shall be sent home if they become ill at work/school particularly if they have COVID-19 symptoms, such a cough, shortness of breath without any other explanation, or fever. Measures to protect confidentiality will be used to protect staff and student emotional wellbeing.</p> <p>Any case of COVID-19 shall be reported to the Widener University Director of Student Health Services and when appropriate, consultation with Widener Human Resources Department.</p> <p>The WPCS will follow Chester County Health Department guidance.</p>
<ul style="list-style-type: none"> • Returning isolated or quarantined staff, students, or visitors to school 	<p>Staff Seek and follow the direction of the Widener University Director of Student Health Services and Widener University Human Resources Department. Widener may work directly with the Chester County Health Department for consultation and guidance.</p> <p>Students Seek and follow the direction of the School Nurse. School Nurse will work directly with the Chester County Health Department and/or parent for follow up.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Students and staff members who have tested positive for COVID-19 may return per CDC recommendations for when to return to school/work. We will require a medical note stating they have recovered or have tested negative for COVID-19 in order to return.</p>
<ul style="list-style-type: none"> • Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols 	<p>The WPCS Pandemic Team will communicate any adjustments made to this Health and Safety Plan via Robocalls, as well as posting updates on the WPCS website and on our social media platforms.</p> <p>As needed the WPCS PSRT will consult with Widener University’s Director of Student Health Services and Widener University Human Resources.</p> <p>WPCS will follow Chester County Health Department guidance.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Protecting students and staff at higher risk for severe illness 	<p>WPCS is increasing measures for cleaning and disinfecting and requiring PPE for all staff to assist with mitigation efforts. For our vulnerable student population, increased hand washing and/or use of hand sanitizer for staff and students will be prioritized. Staff will utilize face shields in addition to facemasks when appropriate. Staff and students will be required to stay home if ill.</p> <p>WPCS will provide specific CDC recommendations to families, students and staff regarding people who are at higher risk for severe illness. When applicable, we will incorporate those recommendations into our safety practices.</p>

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> • Use of face coverings (masks or face shields) by all staff 	<p>Staff will be required to wear a face covering (mask and/or face shield) all day every day.</p> <p>Staff will be asked to bring their own masks to wear. If staff is unable to bring their own mask, arrangements will be made to provide mask to individuals.</p> <p>WPCS will have disposable masks on site for emergencies or if a staff member has forgotten their facemask or face shield.</p> <p>WPCS will also have face shields available for staff. Staff members will be responsible for the cleaning of face shields. The School Nurse, School Safety Officer and Deans will also have a face shield on their person at all times.</p> <p>Staff members that are isolated from others while in personal offices/spaces and no other individuals are present, will not be required to wear masks. Staff will need to disinfect their areas at the end of each day if at any time a mask was not in use. Staff shall not leave this space without putting on a facemask.</p>
<ul style="list-style-type: none"> • Use of face coverings (masks or face shields) by older students (as appropriate) 	<p>All students will be required to wear a face covering every day. Students may be allowed to remove their face covering when students are eating or drinking when spaced at least 6 feet apart, seated at desks or assigned workspaces at least 6 feet apart, or engaged in any activity at least 6 feet apart (e.g., face covering breaks, recess, etc.).</p> <p>Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>assistance are not required to wear face coverings.</p> <p>Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield.</p>
<ul style="list-style-type: none"> • Unique safety protocols for students with complex needs or other vulnerable individuals 	<p>We will demonstrate flexible attendance procedures and provide virtual learning opportunities to keep our most vulnerable students and staff safe.</p> <p>WPCS will revisit student health plans and modify as necessary.</p> <p>For students with disabilities that need specially designed instruction due to an emotional disturbance: Revisit mental health strategies and supports as needed.</p>
<ul style="list-style-type: none"> • Strategic deployment of staff 	<p>Review staffing reassign staff as necessary or assign task specific duties after consultation with Widener University Human Resources.</p> <p>We will continue to implement and strengthen our Continuity of Education Plan to ensure all students have access to quality learning opportunities. We will rely on our existing partnerships with outside agencies to provide substitute teachers and other staff. We will share our Health and Safety Plan with our partners.</p>
<ul style="list-style-type: none"> • Professional Development Opportunities and Travel of Staff 	<p>In the Yellow Phase, professional development opportunities requiring travel or attendance at another facility are suspended.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>In the Green Phase, professional development opportunities requiring travel or attendance at another facility are suspended until deemed appropriate by the Administration Team.</p>
<ul style="list-style-type: none"> • Field Trips, Extracurricular Activities, and Events 	<p>In the Yellow Phase, no field trips or extracurricular activities, no gatherings or events of 10 or more individuals, and no in-person social activities.</p> <p>In the Green Phase, field trips, extracurricular activities, and events are suspended until deemed appropriate by the Administration Team. In both the Yellow and Green Phases, when deemed appropriate by the Administration Team, students will be permitted to participate in field trips, extracurricular activities, and events.</p>
<ul style="list-style-type: none"> • Guidance for Services in the Home 	<p>When there is an identified need for a home visit, the staff member of the services needs to contact the family prior to the home visit to ask the following health screening questions. The provider should document the responses.</p> <ol style="list-style-type: none"> 1. Anyone in the home tested positive or suspected of having COVID-19? 2. Does anyone in the home have signs or symptoms outlined by the Chester County Health Department (see symptom check section of the plan)? 3. Has anyone in the home had contact within the last 14 days with someone with or under investigation for COVID-19? 4. Will a person with a weakened immune system, a person who is over the age of 65 years, or a person that has chronic health conditions (e.g. heart disease, lung disease, diabetes), or other factors that pose a risk if the person

Requirement(s)	Strategies, Policies and Procedures
	<p data-bbox="1150 235 1871 300">becomes infected with COVID-19 be present during the visit?</p> <p data-bbox="1058 342 1885 630">If staff member is not able to contact the family before the home visit and decides to proceed with the visit, the staff member should ask the four health screening questions included above before entering the home to make sure the staff member is doing everything the staff member can to mitigate the spread of COVID-19. The staff member should stand approximately 6 feet from the doorway when asking the four health screening questions.</p> <p data-bbox="1058 672 1902 850">If the answer is no to all of the health screening questions included above, and the staff member decides that going to the home is in the best interest of the child and family, then the staff member service should provide service following PPE (face mask and glove) requirements of WPCS.</p> <p data-bbox="1058 893 1902 1328">If a staff member believes he/she needs a gown, one will be provided. In addition, when possible while in the home, maintain 6 feet of physical distance. Staff member should bring in only minimum materials for the home-based session and disinfect materials afterwards. Rubber gloves shall be disposed of after the session. If disposable gown is worn, this should be disposed of after the session. If the staff member believes he/she is at risk of transmitting COVID-19 or the response is yes to any of the questions above, the staff member or provider communicates with the family the need to postpone the visit and to schedule a time to plan for a future visit. The staff member needs to contact his/her supervisor immediately.</p> <p data-bbox="1058 1370 1766 1398">Before and after the home visit, the staff member must:</p>

Requirement(s)	Strategies, Policies and Procedures
	<ol style="list-style-type: none"><li data-bbox="1108 235 1892 375">1. Wash hands with soap and water for at least 20 seconds before entering/going to the home and after exiting. If soap and water are not available, use a hand sanitizer that contains at least 60% alcohol.<li data-bbox="1108 381 1696 415">2. Avoiding touching eyes, nose, and mouth.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Widener Partnership Charter School** reviewed and approved the Phased School Reopening Health and Safety Plan on **:August, 10, 2020**.

The plan was approved by a vote of:

<u>10</u>	Yes
<u>0</u>	No

Affirmed on: **August 10, 2020**

By:



(Signature of Board President)*

Robin L. Dole, Chair WPCS School Board; Dean College of Health and Human Services,
Widener University

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.